



ANDHRA PRADESH CENTRAL POWER DISTRIBUTION CORPORATION LIMITED
Corporate office, Besides Govt Polytechnic college, ITI Road, Vijayawada -520 008

ABSTRACT

APCPDCL –Regulations for Registration of contractors and Vendors in APCPDCL,
Vijayawada- Orders - Issued

(CGM – P&MM & CIVIL)

C.O.O Ms. No. 35

Dt: 21.07.2020

Read the following:

1. Note orders of Honourable CMD/APCPDCL/Vijayawada on 13.07.2020

@ @ @ @ @

ORDER:

1. As per the note orders of honourable Chairman and Managing Director dated 13.07.2020, APCPDCL here by order that the regulations regarding registration of contractors and vendors in APCPDCL is as per the details enclosed and Annexure –I, II, III, IV, V, V(a).

2. These orders shall come into force with immediate effect

3. These orders are available at www.apcpdcl.in

Encl: 1. Details containing regulations

2. Annexures

(BY ORDER AND IN THE NAME OF ANDHRA PRADESH CENTRAL POWER
DISTRIBUTION CORPORATION LIMITED)

CHAIRMAN AND MANAGING DIRECTOR

To,

All the Superintending Engineers of APCPDCL

Copy to

All the Executive Engineers of APCPDCL

The Director/Technical/APCPDCL/Vijayawada

The Director/Finance/APCPDCL/Vijayawada

The Chief General Manager/O&M-I/Vijayawada

The Chief General Manager/O&M-II/Vijayawada

The Chief General Manager/P&MM/Corporate office/Vijayawada

The Chief General Manager/Projects/Corporate office/Vijayawada

The Chief General Manager/Expenditure/Corporate office/Vijayawada
The General Manager/Revenue and Audit/ Corporate office/ Vijayawada
The PA to the Chairman and Managing Director, APTRANSCO, Vijayawada
The PA to the Chairman and Managing Director, APSPDCL, Tirupati
The PA to the Chairman and Managing Director, APEPDCL, Visakhapatnam
The PA to the Chairman and Managing Director, APCPDCL, Vijayawada
The General Manager/ SAP&IT/APCPDCL/Vijayawada
The Senior Accounts officer/Expenditure/ Corporate office/ APCPDCL/ Vijayawada
The Accounts officer/CPR/ Corporate office/ APCPDCL/ Vijayawada



ANDHRA PRADESH CENTRAL POWER DISTRIBUTION CORPORATION LIMITED
Corporate office, Besides Govt Polytechnic college, ITI Road, Vijayawada -520 008

**APCPDCL REGULATIONS FOR REGISTRATION OF CONTRACTORS AND VENDOR-
2020.**

I. Electrical Category Works :-

1) Up to 33KV erection of lines, Sub Stations, other related works and Repairs of Distribution Transformers under labour contract at Department centres.

Eligibility criteria:

- a. Grade -A electrical contractor license issued by the electrical inspector - voltage level 33KV.
- b. Copy of the list of the equipment certified by the electrical inspector.
- c. Details of employee's supervisor and wiremen permit holders (Permit books).
- d. Attested copies of supervisor and wiremen permits

2) All 11KV line works, DTRs, other related works and Repairs of Distribution Transformers under labour contract at Department centres:

Eligibility criteria:

- a. Grade -A electrical contractor license issued by the electrical inspector - voltage level 11KV
- b. Copy of the list of the equipment certified by the electrical inspector.
- c. Details of employee's supervisor and wiremen permit holders (Permit books).
- d. Attested copies of supervisor and wiremen permits

3) SPM: (No Registration shall be done under class III for this category)

- a) Repairs of Power Transformers and Distribution Transformers at other than the Department centres:

Eligibility criteria:

- i. Grade -A electrical contractor license issued by the electrical inspector, voltage level 33KV for all PTRs and DTRs.
- ii. The contractor shall have all the equipment mentioned under **Repairs of Distribution Transformers** category besides that the following equipment as mentioned below is also

required (**Certificate shall be issued by the DE/Transformers after inspection of shed**)

Description of equipment.	Quantity required for
1) HT Winding machine for Power Transformers	1No
2) LT Winding machine for Power Transformers	1No.

b) Repairs of Distribution Transformers at other than the Department centres:

Eligibility criteria:

- i. Grade-A electrical contractor license issued by the electrical inspector, voltage level 11KV for DTR works.
- ii. The contractors shall have the following equipments as mentioned below. (**Certificate shall be issued by the DE/Transformers after inspection of shed**)

Description of equipment.	Quantity required for
1) HT winding machine for Distribution transformers	1 No
2) L T winding machine for Distribution transformers	1 No
3) Electric welding set	1 No
4) Pipe Bending Machine	1 No
5) Medium duty drilling machine	1 No
6) Stram line filter-250 GPH	2 No
7) Drying Oven	1 No
8) 3-ton O H T Crane	1 No
9) 1-ton Electric Hoist	1 No
10) 5-ton chain pully block	1 No
11) 3-ton chain pully block	2 No
12) 2-ton chain pully block	1 No
13) General duty lathe	1 No
14) Oil storage tank	2 Nos
15) Electric grinder	1 No
16) Gas welding equipment	1 No
17) Spray painting set	1 No
18) Transport truck	1 No
19) Movable gantry suitable with chain pulley block	1 No
20) Electric Bower	1 No

21) HV testing set	1 No
22) Double frequency Double Voltage testing set	1 No
23) Trun-Ratio Tester	1 No
24) Oil dielectric test	1 No
25) Insulation Megger	2500V – 5 MVA for PTR
	1000V
26) Oil acidity test kit	1 No
27) Multimeter, tong tester and other T&P	1 set

4) Fabrication Works:

List of works under this category:- Fabrication of all types of Cross arms, Clamps, stay sets, earth pipes, D.P. Structures, Base Plates, Distribution boxes and other boxes, HG fuse sets etc.,

Eligibility criteria:

- He should have a qualified skilled welder(ITI certificate).
- Suitable/proper shed.
- Related labour (Skilled and unskilled).
- 10HP electrical connection.

The contractor shall have the following equipment as mentioned below (Enclose attested Photostat copies of proofs)

Special Class	Class I	Class II	Class III
The contractor shall possess hydraulic jacks, sleepers, mobile crane of 15 to 20 ton capacity and the factory shall be registered within the meaning of factory act 1984.	The contractor shall possess hydraulic jacks, sleepers, mobile crane of 15 to 20 ton capacity and the factory shall be registered within the meaning of factory act 1984.	The contractor shall possess winches of suitable capacity, single derrick of 20 ft lift, basic lifting tackles such as tripods, sheaves and pulleys.	The contractor shall possess basic lifting tackles such as tripods, sheaves and pulleys.

5) Transport:

List of works under this category:- Transport of cement, steel, line materials, PSCC poles, and all other electrical and civil materials. (Enclose attested Photostat copies of proofs)

- a. They shall have own vehicles as mentioned below.

Special Class	Class I	Class II	Class III
The contractor shall possess at least four Transport vehicles of suitable capacity capable of carrying long structures in his name as per the registration book.	The contractor shall possess at least three Transport vehicles of suitable capacity capable of carrying long structures in his name as per the registration book.	The contractor shall possess at least two Transport vehicles of suitable capacity capable of carrying long structures in his name as per the registration book.	The contractor shall possess at least one Transport vehicle of suitable capacity capable of carrying long structures in his name as per the registration book.

6) Civil Works:

List of works under this category:-

- Construction of Buildings, roads, Compound walls and other civil related works
- PSCC
- Spot Billing
- Supply of contract labour/ Outsourcing labour

7) Information Technology works:

List of works under this category:- SAP&IT, development and implementation.

8) No Vendor Registration is required for manufacturers**9) Vendor Registration:**

For materials and other related equipment as per Annexure-VI

II. Registration of contractors in each category shall be done in the following classes :

Special Class -.	}	Chief General Manager, P&MM & Civil
Class I -.		
Class II -.		
Class III -		

III. Procedure for Registration

- a) The Contractor shall submit an application in the proforma given in Annexure IV to the authority concerned through online or person.

IV. Regulations for Registration:-

a. General Regulations:-

- 1) **The registration done for the various contractors at the corporate office, APSPDCL holds good till the date of validity of registration.**
- 2) The cases of firms or companies, though newly formed may be considered, provided concerned firms or companies have recruited or already consist of highly skilled professional Engineers and experts, in their organization.
- 3) A contractor can register his name in more than one category.
- 4) **The contractor shall not apply for registration in his name and also in the name of Partnership/company which runs in his name in the same class or category at a time.**
- 5) Contractors of other states shall get themselves registered in this state before offering their tender for works in this state.
- 6) In the case of Partnerships/companies/firms any changes in the partners shall be reported to the registering authorities immediately.
- 7) Retired employees/Engineers in APSEB/APTRANSO/any of DISCOMs shall get approval from the Chairman and Managing Director, corporate office, before registration.

b. Regulations regarding Authority for registration, limits and documents to be submitted along with application for registration.

Note:-Attested Photostat copies of certificates along with originals shall be submitted for verification and originals shall be returned to the contractor immediately after registration.

1) MONETARY LIMITS UP TO WHICH THE CONTRACTORS ARE QUALIFIED TO TENDER FOR ALL CATEGORIES OF REGISTRATION ARE AS STATED BELOW.

Special Class	Class I	Class II	Class III
Up to any amount	Rs 40 Lakhs	Rs 20 lakhs	Rs 10 lakhs

2) REGISTRATION FEES PAYABLE FOR EACH CATEGORY OF REGISTRATION IS AS STATED BELOW.

For fresh and Renewal	Special Class	Class I	Class II	Class III
Fresh registration	Rs. 15,000/-	Rs. 10,000/-	Rs. 5,000/-	Rs. 1500/-
Renewal registration	Rs. 10,000/-	Rs. 5,000/-	Rs. 3,000/-	Rs. 1000/-

Note:-

(1) The registration fee is inclusive of GST

(2) Fees shall be paid in the form of DD drawn in favour of AO/CPR/APCPDCL/VIJAYAWADA duly adding GST at applicable rates as informed by the registering authority.

(3) If the previous registration is done in APCPDCL, then only renewal registration arises. If the previous registration is done in APTRANSCO or any of other DISCOMs or Government, it can not be renewed in APCPDCL and fresh registration shall be done in APCPDCL by obtaining fresh registration fees.

(4) While enhancement of any category of registration from lower class to upper class fresh registration charges shall be paid for that category.

(5) If new category of work is registered, then fresh registration charges shall be paid for that category.

3) AUTHORITY FOR REGISTRATION OF DIFFERENT CLASSES OF CONTRACTOR.

CGM/P&MM & CIVIL/APCPDCL/VIJAYAWADA

4) AREA OF OPERATION OF EACH CLASS OF CONTRACTOR.

APCPDCL JURISDICTION

5) VALIDITY OF REGISTRATION:-

- i) Temporary Registration:- 6Months
- ii) Fresh registration:- 5 years
- iii) Renewal registration:- 10 years

6) EXPERIENCE CERTIFICATE:-

- i) While submitting the application for fresh or renewal of registration, the contractor shall furnish the Experience certificate issued by an officer of rank Executive Engineer or above or any private work of similar nature with work orders counter signed by Executive Engineer and above. The Experience certificate shall be in the Proforma mentioned in the Annexure. V or work orders of present works.
- ii) Work orders shall be enclosed
- iii) For initial registration i.e., for Class III registration, no experience is prescribed. However, the individual should have functioned as an agent or an employee under registered class I / special class contractor and certificate to that extent is to be produced.
- iv) **For Class II, I and Special class, Contractors should have executed works to a tune of amount as mentioned against each column (aggregate turn over) during the last three years.**
- v) **The Sub-Contractor experience certificate shall be signed by the original contractor and counter signed by the concerned Executive Engineer and above in APCPDCL.**
- vi) **The Sub-Contractor experience certificate issued by any other Govt department/undertakings other than APCPDCL shall also be considered.**
- vii) **The Sub Contractor experience certificate shall be issued in the proforma mentioned in the Annexure-V(a).**

Special Class	Class I	Class II	Class III
Rs 2.0 Crore	Rs 80 lakhs	Rs 40 lakhs	Nil
Note:-For initial registration i.e., for Class III registration, no past experience is prescribed. However, the individual should have functioned as an agent or an employee under registered class I / special class contractor and certificate to that extent is to be produced.			

- 7) PAN CARD:** - PAN card is to be produced along with application
- 8) PARTNERSHIP DEED** :- Partnership deed shall be enclosed in case of registration of partnership/companies.
- 9) FORM C** :-Form 'C' i.e., Firm registration copy issued by the Registrar of Firms shall be enclosed in the case of Partnerships/companies.
- 10) ENGINEERING DEGREE/DIPLOMA:-** Copy of Engineering Degree or Diploma shall be enclosed in the case of unemployed Engineering Graduates and Diploma holders.
- 11) SOCIETY REGISTRATION:-** Copy of society registration in case of sc/st/waddera societies or other societies shall be enclosed.
- 12) CASTE CERTIFICATE:-**Copy of caste certificate shall be enclosed incase of registration of SC/ST/Waddera Societies
- 13) Special conditions for Information Technology:- (Enclose attested Photostat copies of proofs)**
- i) The Firm should be registered with the Government of India or Government of AP.
 - ii) The Firm should have offices in AP.
 - iii) The Firm should be registered with ISO certifications on quality aspects.
 - iv) The Firm should have tie-up with major software companies. For instance, if the firm provides Microsoft based solutions, then the firm is expected to have certification with Microsoft as, "Microsoft Solution Provider" registration. The same is applicable to the Firms, who provides similar solutions for other products.
- 14) Licence under contract labour (R&A) Act:-**.The contractor shall give undertaking that he would produce labour license to the in charge of work, whenever work is awarded and will follow all the labour laws of Government.

V. Demotion of a Contractor from upper class to lower class:-

- a) The registering authority may demote a contractor to a lower class if the contractor:
 - 1) fails to execute a contract or executes un-satisfactorily or is proved to be responsible for constructional defects (or)

- 2) has no longer adequate equipment, technical personnel or financial resources or experience required for that class (or)
 - 3) violates any important conditions of contract (or)
 - 4) is responsible for any other matter which may justify his demotion to a lower class (or)
 - 5) is litigious by nature.
- b) The fact of and the reasons for demotion shall not be communicated to the contractor. However, if for administrative reasons, it is considered essential to make such a communication, it must be only a bare intimation of the demotion and if representations are received, care must be taken not to assign any reasons for the action orally or in writing.
- c) In case of contractor registered for more than one category of work (viz. Erection of lines &SSs, Transport, Civil works, Repairs to Power Transformers etc.,) the order regarding demotion would apply only to one category unless other wise stated in the orders.

VI. Cancellation of registration and removal from the approved list:-

- a) Registering authority may cancel the registration of a contractor, if the contractor
- 1) has on more than one occasion failed to execute a contract or has executed it un-satisfactorily (or)
 - 2) fails to abide by the conditions of registration (or)
 - 3) gave false particulars or information at the time of registration. (or)
 - 4) persistently violates any important conditions of the contract (or)
 - 5) is proved to be responsible for construction defects in a number of cases (or)
 - 6) is declared or is in the process of being declared bankrupt insolvent and would be dissolved or partitioned (or)
 - 7) persistently violates the labour regulations and rules
- b) The fact of and the reasons for cancellation of registration shall not be communicated to the contractor. However, if for administrative reasons, it is considered essential to make such a communication, it must be only a bare intimation of the cancel of registration and if representations are received, care must be taken not to assign any reasons for the action orally or in writing.
- c) In case of contractor registered for more than one category of work (viz. Erection of lines &SSs, Transport, Civil works, Repairs to Power

Transformers etc.,) the order regarding cancellation of registration would apply only to one category unless otherwise stated in the orders.

VII. Black Listing:-

- a) Only the Corporate office headed by Directors and CMD shall black list the contractor where:
 - 1) There are sufficient and strong reasons to believe that the contractor or his employee has been guilty of mal practice such as bribery, corruption, fraud including substitution and interpolation in tenders, smuggling, pilfering or unauthorized use or disposal of Government materials issued for a specific work.(or)
 - 2) A contractor continuously refuses to pay Government dues without showing adequate reasons.(or)
 - 3) A contractor or his partner or his representative has been convicted by a court of law for offence involving moral turpitude in relation to business dealings. (or)
 - 4) Security consideration including suspected disloyalty to the State so warrants.
- b) Orders for black listing of a contractor should not be communicated to him.
- c) Copies of such orders together with the reasons for the action taken and also the names of the partners and list of allied concerned coming within the effective influence of the black listed contractor would be forwarded to all the Engineering Departments in the state, APTRANSCO, all DISCOMS for ordering immediate cessation of all future business with the contractor.
- d) Action for black listing a contractor should be taken only where it is established that the offence was committed in order to secure advantage to the contractor and not where the object may be to secure advantage to any employee or representative of the contractor personally.

VIII. Restoration:-

- a) Once the black listing orders are issued they should ordinarily not be revoked unless
 - 1) On review, the Board of Directors are of the opinion that the punishment already undergone is adequate in the circumstances of the case.

- 2) In respect of the same offence, the accused has been honourably quitted by a Court of law.
- b) Upgrading a cemented contractor revoking the suspension of business , restoring registration, with drawl of black-listing etc., may be considered at an appropriate time on the merits of each case by the authority who has passed the original orders. Copies of restoration order should also be furnished to the concerned Departments who were intimated about black listing.

**CHAIRMAN & MANAGING DIRECTOR
APCPDCL::VIJAYAWADA**

ANNEXURE I

(Note to be submitted to the registering authority for registration)

Office Note submitted to the CGM/P&MM&CIVIL:

Sub:- Registration of Contractors-Reg.

Ref:-Application of Sri / M/s_____ received on

Dt:_____

The application of Sri _____ regarding registration of contractor vide reference cited is scrutinized and put up for favour of kind perusal.

The requirements as per COO (CGM,P&MM&CIVIL) Ms No _____ Dt:- _____ and qualifications of contractor are furnished here under.

Sl No	Requirements for registration as per COO (CGM,P&MM&CIVIL) Ms No Dt:-	Qualifications as furnished by the Contractor	OK or Not OK
1	Court fee stamp for Rs 20/-	Enclosed /Not enclosed	
2	Self attested pass port size photo	Enclosed /Not enclosed	
3	Registration fee as per clause IV b (2) for Rs _____ drawn in favour of _____	Enclosed DD for Rs _____ vide DD No _____ Date:- _____ Bank _____	
4	Experience certificate as per clause IV b (6) for Rs _____ for each category	Enclosed for Rs _____ (mention for each category)	
5	Pan card in the name the registering individual or firm as per clause IV b (7)	Enclosed /Not enclosed	
6	Grade A license Up to 33 KV or 11 KV as per clause I		
7	Partnership deed in case of firms/companies as per clause IV b (8)	Enclosed/Not Enclosed/NA	
8	Firm registration copy in case registration of firms as per	Enclosed/Not Enclosed/NA	

	clause IV b (9)		
9	Engineering Degree/Diploma in case of unemployed Engineers as per clause IV b (10)	Enclosed/Not Enclosed/NA	
10	Copy of Society Registration as per Clause IV b (11)	Enclosed/Not Enclosed/NA	
11	Caste certificate in case of SC/ST/Wadderas as per clause IV b(12)	Enclosed/Not Enclosed/NA	
12	Machinery, vehicles, tools and plant available as per clause I		
13	Licence under labour contract (R&A) act	Enclosed/Not Enclosed	

As per the certificates furnished by the contractor, he is eligible for the following classes of registration and monetary limits as per clause IV b(1) and validity of registration as per clause IV b(5) and area of operation as per clause IV b(4).

Sl No	Category of work	Class	Monetary limit up to	Valid up to	Area of operation
					Entire APCPDCL

ADE/CIVIL

EE/CIVIL.

CGM/ P&MM&CIVIL/VJA:

**CHAIRMAN & MANAGING DIRECTOR
APCPDCL::VIJAYAWADA**

ANNEXURE II
(Copy of registration orders)

CENTRAL POWER DISTRIBUTION CORPORATION OF AP. LIMITED
VIJAYAWADA

Proc. No. CGM/P&MM&CIVIL/CPDCL/VJA/EE/CIVIL/D.No. /20 , Dt: -07 -2020.

Sub: Registration of Contractors – Orders – Issued – Reg.
Ref: 1) C.O.O (CGM/P&MM&CIVIL) MS NO. dt;
2) Application of Sri

* * *

The Corporate Office, APCPDCL having examined the above application received from Sri , hereby register this firm/him to tender for the following works, monetary limits and validity as prescribed here under.

Name and Address of the Contractor	Regn. No.	Category of works	Class	Monetary limit Up to	Valid up to	Area of Operation	Remarks
						APCPDCL Jurisdiction	Registration is valid till the Validity of Grade "A" licence

- 1) The copy of renewal of grade "A" licence should be submitted to this office one month before the date of expiry of existing grade "A" licence and get authenticated. Otherwise the validity of contractor registration is invalid.
- 2) The authorities concerned are requested to ascertain the validity of grade "A" licence before awarding electrical category works to contractor.
- 3) The above registered contractor is also allowed to tender for works falling in lower classes without getting them selves registered in lower class.
- 4) The registering authority reserves the right to cancel (or) demote without notice and without assigning any reasons.
- 5) Application for renewal of registration should be submitted to this office before one month from the date of expiry of validity of registration.
- 6) They should not them selves registered in more than one name.
- 7) They should posses and up to date edition of APSS of their own with its latest amendments for their guidance.
- 8) This contractor posses grade A licence No. for the voltages Up to KV only, and valid up to dt .
- 9) This order issued will be cancelled at any time without assigning reasons thereof.

CHIEF GENERAL MANAGER
P&MM&CIVIL
APCPDCL :: VIJAYAWADA

To

Sri

Copy to

The Superintending Engineer/ Operation/ Vijayawada, CRDA, Guntur, Ongole,
The Chief General Manager/O&M-I/APCPDCL/Vijayawada
The Chief General Manager/O&M-II/APCPDCL/Vijayawada.

ANNEXURE III

(Proforma for Register of Registration)

Sl No	Name and address of the contractor	Registration No / Financial year	A grade electrical licence no, voltage up to, valid up to	Amount of Solvency	Regn Fee DD details
(1)	(2)	(3)	(4)	(5)	(6)

Amount of experience for each category	Category of registration	Class of registration	Monetary limit up to	Intials of	
				ADE / EE/ Civil	Registering authority
(7)	(8)	(9)	(10)	(11)	(12)

ANNEXURE IV

(Form of application for registration of contractors in APCPDCL.)

Rs 20/- court fee stamp

Self attested pass port size photo of individual or Managing partner

- 1) Name of the firm or individual to be registered (in case of firm enclose Firm registration copy and partnership deed):
- 2) Permanent address with cell phone No.:
- 3) Present address for communication with cell phone No.:
- 4) Categories & class of registration sought (Class will be decided based on experience, solvency and other requirements by the registering authority):

SI No	Category	Class	Amount of experience for each category

- 5) Experience Certificate for the works done during the last three years and shall be issued by an officer of rank EE or above. and factories (Enclose certificate):
- 6) Grade A license (Grade B license is not valid):
 - a. Voltage : 33 KV or 11 KV:-
 - b. Valid up to Date:-
- 7) PAN Card (Enclose):
- 8) Enclose copy of Engineering Degree/Diploma in case of unemployed Engineers:
- 9) Enclose Caste certificates, society registration copies incase of individuals or societies belonging to SC/ST/Wadderas:
- 10) Machinery, vehicles, tools and plant available (Enclose proof):
- 11) State whether any of his relatives are working in DISCOMS of AP. If so please give details of their employment (This is not a disqualification):
- 12) Fee details (Enclose DD drawn in favour of AO/CPR/CPDCL/VJA as informed by the registering authority)

DD No _____ , Dt:- _____

Amount:- _____ Bank:- _____
- 13) Employee details working under the contractor:(Enclose proof):
- 14) Enclose proof of contract labour licence under R&A act

Place:

Date:-

Signature of the Contractor

Encl:-

ANNEXURE V

(Proforma of Experience Certificate)

EXPERIENCE CERTIFICATEOffice of the Divisional Engineer, Operation,
_____office.

This is to certify that Sri _____ has completed the following works in this division/circle satisfactorily during the years _____.

Sl No	Name of the work	Agt No and Financial year	Agt Amount
(1)	(2)	(3)	(4)

Period of work as per Agt	Actual period of completion (From - To)	Value of work completed	Whether work completed or not
(5)	(6)	(7)	(8)

Other Remarks and recommendations regarding Contractor:-

Place:-

Date:-

Seal of the office

EXECUTIVE ENGINEER/OPERATION,

ANNEXURE V(a)

(Proforma for Sub Contractor Experience Certificate)

EXPERIENCE CERTIFICATE

Sl. No	Name of the original contractor	Agt No	Original Agreement value	Name of the Sub-contractor	Value of work done by sub-contractor	Period of work From - To

ANNEXURE VI

Requirement for Vendor Registration

Manufacturer/ Stockist

1. Name and Address of the company
2. Bank Details
3. Material Name
4. Industries Department Registration (or) Factory Licence
5. Ownership Deed/Lease deed of Building
6. GST Registration
7. Income Tax Clearance/ Pan card
8. Firm Electricity Bill
9. List of Plant and machinery
10. List of testing equipment
11. Type test certificate as per IS
12. Raw Materials and their source
13. Acceptance of Declaration in form '31' of application
14. Authorization from manufacturer (Stockist)
15. Past Experience

Centralised Items (New) -Registration fee Rs.10,000-00 (Including GST @18%)

Non-Centralised Items (New) - Registration fee Rs.5,000-00 (Including GST @18%)

The fee shall be paid in the form of Demand Draft drawn in favour of **Accounts Officer/CPR/APCPDCL/ Vijayawada and payable at Vijayawada**

**CHAIRMAN & MANAGING DIRECTOR
APCPDCL::VIJAYAWADA**