



ANDHRA PRADESH CENTRAL POWER DISTRIBUTION CORPORATION LIMITED  
Dr. Y.S.R Vidyut Soudha,  
Corporate office, Beside Govt Polytechnic college, ITI Road, Vijayawada -520 008

**Notification Dated: 16 .06.2023**

Applications are invited from eligible candidates for filling up of the post of Director(Finance) for a period of Two years to the APCPDCL, Vijayawada, a corporation wholly owned by the Government of Andhra Pradesh.

The details of eligibility criteria, other detailed instructions and prescribed application format may be viewed at APCPDCL website <https://apcpdcl.in/>

Last date for submission of the applications: 03.07.2023 by 5:00PM.

Place: **Vijayawada**

Date: 15.06.2023

  
CHAIRMAN & MANAGING DIRECTOR  
APCPDCL::VIJAYAWADA



**ANDHRA PRADESH CENTRAL POWER DISTRIBUTION CORPORATION LTD**  
Corporate Office, Beside Govt. Polytechnic, ITI Road, VIJAYAWADA, KRISHNA,  
ANDHRA PRADESH, INDIA – 520 008.  
Corporate Identity Number: U40108AP2019SGC113717

---

- 1 Name of the PSU : **Andhra Pradesh Central power Distribution Corporation Limited**  
(Public Sector Utility)
- 2 Name of the Post : **DIRECTOR (Finance)**
- 3 Age of Applicant : **The applicant shall not be above 65 years of age as on the date of Notification**
- 4 Qualification : The person shall have a minimum Bachelors degree in Commerce/ equivalent degree
- 5 Eligibility Criteria : The person shall have at least 15 years of experience in the field relevant to the position  
And The person shall have at least 25 years of professional with any State / Central Government and/or Government undertaking. Such person shall also have completed three (3) years of minimum combined service in the categories of Chief General Manager and General Manager together or three (3) years minimum experience in the categories of Chief General Manager / Executive Director or an equivalent rank in the state Government / Public sector undertaking etc.,
- 6 Tenure of appointee : Director (Finance) shall be selected initially for a term of Two (2) years. The Tenure of the appointee may be extended for a period of One (1) year at a time up to a maximum of Two (2) extensions. All decisions related to the extension of tenure shall be made after approval of the competent authority on the recommendation of the Selection Committee based on the yearly assessment report of the principal officer of the organization. Candidates with outstanding assessments only should be considered for re-appointment.

- 7 Emoluments : Total remuneration is restricted to 105% of the salary of the Senior most functional head in the Company including all allowances as applicable. The emoluments are subject to modification from time to time.
- 8 Company Profile : APCPDCL was incorporated under the Indian Companies Act 2013 and a wholly owned State Government Company. The Company is presently engaged in the Distribution of Electricity (Power).
- 9 Job Description and Responsibilities : As decided and entrusted by the Board / Chairman & Managing Director/APCPDCL/ Competent Authorities and as per the MOA/AOA of the Company
- 10 Submission of Applications : In the prescribed format along with enclosures (as annexed) well in advance on or before **03.07.2023 by 5 PM**

**Address to :** The Chairman & Managing Director,  
APCPDCL, Corporate Office, Beside Govt.  
Polytechnic, ITI Road, Vijayawada-520008

**E-Mail-id :** [cmdapcpdcl@gmail.com](mailto:cmdapcpdcl@gmail.com)

11. APCPDCL under any circumstances will not entertain the information if any furnished by the candidate subsequently. Applicants should be careful in filling up the application form at the time of submission. If any lapse is detected during the scrutiny, the candidature will be rejected even though he/she comes through the final stage of the recruitment process or even at a later stage.
12. The candidate should not furnish any false/tampered/ fabricated information or suppress any material information while filling of the application form.
13. Person selected if already in Govt. Service will have to seek retirement/resignation before the appointment.

14. The applicant is in Govt. Service should forward the application through the proper channel. The forwarding authorities should also certify that the entries in the application have been verified from the records and found correct and that no disciplinary / vigilance proceedings are pending or contemplated against the Officer as well as no major/minor penalties imposed on the Officer during the last ten years.
15. The candidate is in Service, the forwarding authorities should forward the application with the following documents.
  - a. up-to-date and complete Confidential Report (CR) dossiers in original / attested xerox copies of the last five (5) years Annual Confidential Reports (ACR) of the candidate.
  - b. Integrity Certificate.
  - c. Vigilance Clearance including certification that no disciplinary proceedings or criminal proceedings are either pending or contemplated against the officer concerned.
  - d. List of major/minor penalties, if any, imposed on the candidates during the last ten years / No penalty certificate.
16. The application of candidates received without the CR dossiers / ACRs, or which contain incomplete information, or received after the due date will not be entertained.
17. APCPDCL reserves the right to modify/cancel the notification and/or recruitment process without assigning any reason.

**Check list:**

- i. Application Form in prescribed proforma as Annexured to the Notification in Duplicate.
- ii. Self Attested copies in support of Age, Qualification, Nationality,
- iii. Annual Reports for the last 5 years where worked.
- iv. Evidence of work experience.
- v. Candidate has to submit willingness for the post of Director if selected.
- vi. In service applicants should submit the application through proper channel along with "No Objection Letter" from the Controlling Officer / Head of Department.

**Sd/- CHAIRMAN & MANAGING DIRECTOR  
APCPDCL :: VIJAYAWADA**

**ANNEXURE.**  
**APPLICATION FOR THE POST OF DIRECTOR/Finance**

Affix photograph  
duly attested by the  
controlling officer /  
HOD / any Gazetted  
Officer

- 1 Name of the post applied for: \_\_\_\_\_
- 2 (a.) Name: \_\_\_\_\_
2. (b) Father's Name: \_\_\_\_\_
2. (c) Date of Birth: \_\_\_\_\_
2. (d) Age as on date of notification: \_\_\_\_\_
2. (e) Candidate belongs to (OC/SC/ST/BC): \_\_\_\_\_
2. (f) Date of entry into Service: \_\_\_\_\_
2. (g) Native District: \_\_\_\_\_
- 3 Address with Telephone Nos: \_\_\_\_\_
- (a.) Permanent Address: \_\_\_\_\_
- 3 (b.) Present Address: \_\_\_\_\_
- 3 (c.) Director Identification Number (if any): \_\_\_\_\_
- 3 (d.) Designation of the Applicant (in full)  
(Present / Last): \_\_\_\_\_
- 4 Telephone No: \_\_\_\_\_  
Office, Residence, Fax: \_\_\_\_\_  
Mobile No: \_\_\_\_\_  
E-Mail address: \_\_\_\_\_
- 5 Remuneration: Presently drawing with  
allowances: \_\_\_\_\_
- 6 Eligibility criteria:  
As per job description Possessed by the  
officer  
Educational / Professional Qualifications  
(along with the name of Institutions)  
Pay Scale  
Length of service in eligible pay scale

*Period From / To*  
*(Enclose in a separate Sheet)*

- 7 Positions held / Experienced with reference to evaluation criteria during the last 15 years (as indicated in the notification) :-

Sl. No.	Designation and place of posting	Organization	From	To	Nature of work/ duties attended
1	Enclose in Separate Sheet				
2					
3					
4					
5					
6					

- 8 Any other special Qualification/experience: \_\_\_\_\_
- 9 Foreign Assignments / Training if any : \_\_\_\_\_
- 10 Special Achievements / Participation in important committees/working groups etc. if any \_\_\_\_\_
- 11 Assignments held / work experience relevant to the requirements of the post \_\_\_\_\_
- 12 In case the candidate is holding the present post on lien/deputation basis:
- a. name of the organization in which the lien is held. \_\_\_\_\_
- b. the date from which the lien is held. \_\_\_\_\_
- c. date from which the candidate is on deputation. \_\_\_\_\_
- 13 Vigilance status:
- (a) Whether any punishment awarded to the applicant during the last 10 years \_\_\_\_\_
- Yes / NO**
- If yes, the details thereof:

(b) Whether any action or inquiry is going on  
against him as far as his knowledge goes \_\_\_\_\_

**Yes / NO**

If yes, the details thereof:

14 ACRs of last five years as applicable

15 Enclosures : All relevant Documents / Records.

**Declaration**

I \_\_\_\_\_ son of \_\_\_\_\_ hereby certify that I have not been disqualified to act as a Director under relevant sections of the Indian Companies Act, 2013.

I also certify that I am not facing any charge of, nor have ever been convicted for, any act of moral turpitude or economic offense.

I certify that the details furnished by me in Cols. 1 to 13 are true and I am eligible for the post.

I further submit my willingness that I will join the post, if selected. In case, if I give my unwillingness after the interview is held, but before the appointment is processed or after issue of the offer of appointment, I may be debarred for a period of two years for being considered for a Board level post in any PSE under the administrative control of the Energy Department, Govt. of A.P. other than the one to which I belong to.

**(Name and Signature of the applicant)**

**Date:**

**Place:**