



**Andhra Pradesh Central Power Distribution Corporation Limited**  
**Vidyut Nilayam, Corporate Office, Vijayawada-520008**

1.	Name of the PSU (Public Sector Utility)	:	<b>ANDHRA PRADESH CENTRAL POWER DISTRIBUTION CORPORATION LIMITED</b>
2.	Name of the Post	:	<b>DIRECTOR(Finance) – One (1)</b>
3.	Age of the applicant	:	The applicant shall not be above 65 years of age as on the date of notification.
4.	Qualification & Eligibility Criteria	:	<p><b>1. <u>Essential Qualification:</u></b> The applicant should have minimum Bachelor's/ equivalent degree in Commerce or an equivalent subject. Qualified Chartered Accountants / Cost &amp; Management Accountants and Company Secretaries can also be considered as eligible Persons.</p> <p><b>2. <u>Work experience</u></b> (as on date of Notification)</p> <p>(a) The applicant shall have at least 25 years of professional experience in various aspects of finance functions with any Central/State Government / Public Sector Undertakings.</p> <p>(b) Out of item 2(a) above, the applicant shall have at least 3(three) years of cumulative service during the last 15 (fifteen) years at senior level positions of General Manager and Chief General Manager/ Executive Director or an equivalent rank with any Central/ State Government/ Public Sector Undertakings and person shall have at least one year service in the cadre of Chief General Manager/ Executive Director as on the date of Notification.</p> <p style="text-align: center;">(OR)</p> <p>(c) Officers of Organized Group 'A' Accounts Services (i.e., Indian Audit and Accounts Service, Indian Defence Accounts Service, Indian Railway Accounts Service, Indian civil Accounts Service, Indian P&amp;T Accounts &amp; Finance Service and Indian cost Accounts Service) working in the appropriate level are exempted from the educational qualifications referred at item-1 above.</p> <p>(d) The applicants from organized Group 'A' Accounts Services should have at least 5 (five) years cumulative experience at a senior level during the last ten years in the area of Corporate Financial Management/Corporate Accounts. They have to work on deputation as per the terms and conditions of deputation of their parent department.</p>

5.	Tenure of Appointment	:	Initially for a term of Two (2) years. The Tenure of the appointee maybe extended for a period of one (1) year at a time up to a maximum of two (2) extensions. All decisions relating to extension of tenure shall be taken with the approval of the competent authority on the recommendation of the Selection Committee which shall be based on the yearly assessment report of the Director. Candidates with outstanding assessment only should be considered for re-appointment.
6.	Emoluments	:	<b>The package will be as under:</b> i) Lumpsum amount (Including DA, HRA & CCA per month) - * Rs.2,12,216/- (including pension) ii) Security Guard Allowance-Rs.20,598/- iii) Telephone Operator Allowance -Rs.20,598/- iv) Prof. Development Allowance -Rs.25,000/- v) Camp office allowance -Rs.30,000/- vi) Utility Allowance - Rs.20,000/- * Will be enhanced by 10% on completion of every year.
7.	Company Profile	:	APCPDCL was incorporated under the Indian Companies Act-2013 and is a wholly owned State Government Company. The Company is presently engaged in Distribution of Electricity (Power).
8.	Selection Procedure	:	Candidates will be shortlisted based on the experience profile for personal interview.
9.	Job Description and Responsibilities	:	As decided and entrusted by the Board/Chairman & Managing Director/APCPDCL/Competent Authorities and as per the MOA/AOA of the Corporation.
10.	Place of work	:	APCPDCL/Corporate Office/Vidyuth Nilayam/Vijayawada.
11.	Health	:	The candidate should have sound health.
12.	Terms and conditions	:	i. APCPDCL under any circumstances will not entertain the information, if any furnished by the candidate subsequently. Candidates should be careful in filling up the application form at the time of submission. ii. If the information furnished by the candidate in any part is found to be false or incomplete or is not found to be in conformity with the eligibility criteria mentioned, the candidature/ appointment will be considered as revoked /terminated at any stage of recruitment process or after selection/joining without any reference given to the candidate. iii. The candidate should not furnish any false/ tampered/ fabricated information or suppress any material information while filling of the application form.

		<p>iv. Person selected if already a government servant will have to seek retirement and retire before appointment.</p> <p>v. The application of candidates received without the CR dossiers /ACRs and vigilance clearance or which contain incomplete information, or received after the due date will not be entertained.</p> <p>vi. In-service applicants should submit through proper channel along with "No objection Letter" from the Controlling officer/Head of Department.</p> <p>vii. APCPDCL reserves the right to modify/cancel the notification and/or recruitment process without assigning any reason.</p> <p>viii. The mere fact that a candidate submitted application against the Notification does not entitle him/her the right to be called for interview.</p> <p>ix. The Courts, Tribunals/Forums at Vijayawada only shall have the role and exclusive Jurisdiction to try any such cause /dispute out of this Notification.</p>
13.	How to Apply	<p>: Interested candidates should apply in the prescribed format (as attached to this Notification) in duplicate along with relevant copies of enclosures as per check list, duly super- scribing the post for which applied and addressed to:</p> <p>The Chairman &amp; Managing Director, APCPDCL, Corporate Office, Vidyut Nilayam, I.T.I College Road Vijayawada – 520008.</p>
14.	Submission of Application	<p>: i. The applicant if is in Government service should forward the application through proper channel. The forwarding authorities should also certify that, the entries in the application have been verified from the records and found correct and that no disciplinary/vigilance proceedings are pending or contemplated against the officer as well as no major/minor penalties imposed on the officer during the last ten years. Retired Applicants to submit their application directly and ensure the relevant document as required to be forwarded by his/her previous Employer as applicable.</p> <p>ii. If the applicant is in Central/State Government and/or Government undertaking service, he/she shall ensure the following documents enclosed along with the application.</p> <ul style="list-style-type: none"> <li>• Up-to-date and complete confidential report (CR) (or) Annual Confidential Reports (ACR) for last five (5) years in original (or) attested Xerox copies.</li> <li>• Vigilance clearance of the applicant shall be enclosed</li> </ul>
15.	The last date of receipt of application	<b>On or before 30.10.2024 @ 5:30 PM</b>

16.	Check List	:	<ul style="list-style-type: none"> <li>i. Application form in prescribed proforma as Annexed to the Notification in Duplicate.</li> <li>ii. Attested copies in support of Age, Qualifications, Nationality, Caste.</li> <li>iii. Aadhaar and Pan Card</li> <li>iv. Certificate of Educational Qualification along with Marks sheets of all the years.</li> <li>v. Certificates in support of experience mentioned in the Application form.</li> <li>vi. ACRs/CRs for the last 5 years where worked.</li> <li>vii. Vigilance clearance</li> <li>viii. NOC in case of Central Govt/State Govt/PSU/Autonomous Body, if not forwarded through Proper Channel.</li> <li>ix. Any other document attached.</li> </ul>
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**ANDHRA PRADESH CENTRAL POWER DISTRIBUTION CORPORATION LIMITED**  
**VIDYUT NILAYAM, CORPORATE OFFICE, VIJAYAWADA-520008**

**ANNEXURE**

**APPLICATION FOR THE POST OF DIRECTOR(Finance)**

1)	(a) Name: _____	<div style="border: 1px solid black; padding: 5px;">Affix the photograph. Please sign across the photo.</div>
	(b) Father's Name: _____	
	(c) Date of Birth: _____ Age as on the date of Notification _____	
	(d) Candidate belongs to(OC/SC/ST/BC)_____	
	(e) Date of entry into Service: _____	
	(f) Nationality_____	
	(g) Aadhar Number _____	
	(h) PAN Number _____	
	(i) Native District _____	

**2) Address with Telephone Nos:-**

(a)	Permanent Address: _____
(b)	Present Address: _____
(c)	Director Identification Number(if any) _____
(d)	Designation of the Applicant(infull)(Present/Last) _____
(e)	Office Address, If in Service: _____
(f)	Telephone Nos.: Office: _____ Residence: _____ FAX No. _____ Mobile No.: _____ Email Address _____

**3) Eligibility Criteria:-**

Sl.No	Description	As per the Notification	Possessed by the Applicant	Period (as applicable)	
				From	to
1	Educational/Professional Qualifications.				
2	Post held preceding last Three Years.				
3	Length of Professional experience.				
4	Details of Service rendered in different categories during the last fifteen years.				
5	Service in the cadres of General Manager and Chief General Manager/Executive Director.				
6.	Service in the cadres of Chief general Manager/ Executive Director as on date of Notification.				

<b>Officers of Organised Group 'A' Accounts Services</b>					
S.No.	Description	As per the Notification	Possessed by the Applicant	Period (as applicable)	
				From	To
1	Name of the Service (refer item 3.3 of Notification)				
2	Work experience at Senior level during last 10 years in the area of Corporate Financial Management / Corporate Accounts.				

- 4) Qualifications: Graduation and above.(Including any other special qualifications)

Sl.No	Qualification	Name of the College/ University	Duration/Period	% of Marks

- 5) Positions held/experience with reference to evaluation criteria during the last 15years (as Indicated in the notification): -

Sl.No.	Organisation	Designation and place of posting	From	To	Scale of Pay	Nature of functions

- 6) Special achievements/Participation in important committees/working groups etc.ifany:-

\_\_\_\_\_

- 7) Foreign Assignments/Training if any:\_\_\_\_\_

- 8) In case the candidate is holding the present post on lien/deputation basis:-

- Name of the Organisation in which the lien is held
- The date from which the lien is held
- Date from which the candidate is on deputation

- 9) Enclosures: Certified copies of all relevant documents/records

### **DECLARATION**

I, \_\_\_\_\_ S/o. \_\_\_\_\_ here

by certify that, I have not been disqualified to act as a Director under Section 274 or any other relevant sections of the Indian Companies Act, 1956.

I also certify that, I am not facing any charge of, nor have ever been convicted for, any act of moral turpitude or economic offence.

I certify that, the details furnished by me in Columns 1 to 09 are true and I am eligible for the post.

I further submit my willingness to join the post, if selected. In case, if I give my unwillingness after interview is held, but before the appointment is processed or after issue of offer of appointment, I may be debarred for a period of two years for being considered for a Board level post in any PSU under the administrative control of the Energy Department, Govt. of A.P. other than the one, to which I belong to.

Date:

**(Name and Signature of the applicant)**

(To be filled by the PSU/Ministry/Department concerned)

Vigilance Status:- Please provide the details Vigilance cases if any pending/being initiated.

Disciplinary cases:-

a) Whether any punishment awarded to the applicant during the last 10 years YES/NO. if yes, the details thereof: - \_\_\_\_\_

b) Whether any action or inquiry is going on against him as far as his knowledge goes YES/NO. If yes, the details thereof: - \_\_\_\_\_

CRs/ACRs of last five years:-(Please attach Attested or Original)

Further, it is certified that, the particulars furnished above have been scrutinized and found to be correct as per official records.

**SIGNATURE & DESIGNATION  
Of Competent forwarding authority with  
Telephone No. & office seal.**